



Tobacco License Registration in India

What is Tobacco License?

The Tobacco Board, under the ministry of commerce and industry has decided to implement a country-wide portal to ease and facilitate procedures for traders associated with the Board.

Who all need the Tobacco License?

1. Exporters of Tobacco Products
2. Exporters of Tobacco
3. Dealers in Tobacco
4. Processors of Virginia Tobacco
5. Manufacturers Virginia Tobacco
6. Packers of Tobacco
7. Commercial Grade of Virginia Tobacco

How to get Tobacco and tobacco products registration for export and RCMC Registration-cum-Membership-Certificate from Tobacco Board?

There are two types of registration for **EXPORT of TOBACCO** Which are mentioned below After registration is done its mandatory to register for RCMC Registration-cum-Membership-Certificate for exports

1 Exporter of Tobacco Products (for example Tobacco Essence and extracts , Cigarettes etc)

2 Exporter of Tobacco (Un manufactured Tobacco)

Exporter of Tobacco Products

Applications received within stipulated time – Rs. 1,000/-

Late Applications

1. For Fresh Applications received from 02.11.2020 to 31.12.2020 & for Renewal Applications received from 01.12.2020 to 31.12.2020 – Rs.5,000/-
2. For fresh and Renewal applications received On or after 01.01.2021 – Rs.10,000/-

Exporter of Tobacco (Un-Manufactured Tobacco)

Applications received within stipulated time

1. If the average annual value of the export of Unmanufactured Tobacco during the preceding three financial years exceeds Rs.50 Lakhs – Rs.6,000/-
2. Export turnover above Rs.10 Lakhs and up to Rs.50 Lakhs – Rs.4,000/-
3. Export turnover up to Rs.10 Lakhs – Rs.1,000/-

Late Applications

1. For Fresh Applications received from 11.2020 to 31.12.2020 & for Renewal Applications received from 01.12.2020 to 31.12.2020 – Rs.5,000/-
2. For Fresh and Renewal applications received On or after 01.01.2021 – Rs.10,000/-

Documents List

The applicants should submit documents as mentioned below along with submission of application and payment of requisite fees.

1. Latest Bank Certificate against current account of the applicants' banker in the prescribed proforma
2. Letter of Undertaking on Company letter head in the prescribed proforma
3. Copy of Partnership Deed/Memorandum of Articles of Association along with full addresses of partners/directors, If the firm is Partnership/Private Ltd / Public Ltd.
4. Copy of GST certificate.
5. Copy of PAN Card
6. Copy of Importer Exporter Code{IEC} certificate'
7. The applicants seeking registration/renewal of registration as Exporter of Tobacco(for Un Manufactured Tobacco) should furnish the particulars of godowns / warehouses / handling points (including branches) at the relevant column of the application in the following manner:
8. location – address in full with Phone No.,
9. Space of each godown in square feet.
10. Whether own or lease
11. In case of lease, full address of the owner along with a self attested copy of lease agreement on Rs.100/- non-judicial stamp paper should be submitted.

Registration-cum-Membership-Certificate (RCMC) Registration

After getting the registration for Exporter of Unmanufactured Tobacco & Exporter of Tobacco Product from Tobacco Board its mandatory to apply Registration-cum-Membership Certificate (RCMC) Which is obtained to furnish to the DGFT department for doing exports of tobacco and tobacco products outside India.

Once registration is granted both categories of Exporters i.e. Exporter of Unmanufactured Tobacco & Exporter of Tobacco Products can apply for RCMC to the board. Exporter can login using the Login ID and password sent to them and click on “Registered” under the particular category of Exporter and navigate

Registration is granted as Merchant Exporter or Manufacturer Exporter. In case the exporter desires to get registration as Manufacturer Exporter, he shall furnish evidence of manufacturing activity owned by their firm (for example License issued by Industries Department/IDR Act, 1951)) or MSME registration along with application.

Registration is granted for a period of 5 years, which is valid from 1st April of the licensing year in which license was issued.

In case of change in ownership, constitution, name or address of an exporter, it shall be obligatory on the part of RCMC holder to intimate such change to the Registering Authority within a period of one month from the date of such change.

Documents required for Tobacco License Registration

1. Bank Certificate
2. Letter of Undertaking
3. Copy of Partnership Deed/Memorandum of Articles of Associations also with complete address of partners/directors if firm is Partnership /Private Limited /Public Limited
4. Copy of PAN Card
5. Udhyaami Registration (MSME)
6. License under Factory Act 1948 or Registration under Shop and establishment act
7. Copy of Central Excise registration Certificate for manufacture of Exciseable goods
8. Copy of Latest Municipal/Corporation tax paid receipt pertaining to Factory or unit premises
9. Copy of GST Certificate
10. Copy of permission letter issued by RBI/Concerned Authorities of Govt. of India (Incase of MNC or Foreign Majority companies).

How to get a Tobacco Export License?

The Tobacco Board of India is a facilitator for tobacco growers, traders and exporters.

The Tobacco Board, apart from issue of annual registration for various categories of Traders (Exporters & Manufacturers) under the Act, also grants Registration-cum-Membership

Certificates as outlined, in **Chapter 2** of the **Foreign Trade Policy** and **Hand Book of Procedures**.

Application for RCMC is to be made in the prescribed Form (**ANF -2C**), which can be obtained from Tobacco Board on request or downloaded from the Tobacco Board website. The procedure for online application for RCMC is available at <http://www.tobaccoboard.in/REGISTRATION/RCMC%20Certification.pdf>.

The completely filled in application shall be submitted online to Board (along with scanned copies) at <http://www.tobaccoboard.in/> or physically to Tobacco Board, Guntur.

Connect2India provides you with all the information at a single place to help you **export Tobacco** effectively and easily : <https://connect2india.com/global/export-Tobacco-from-india>

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